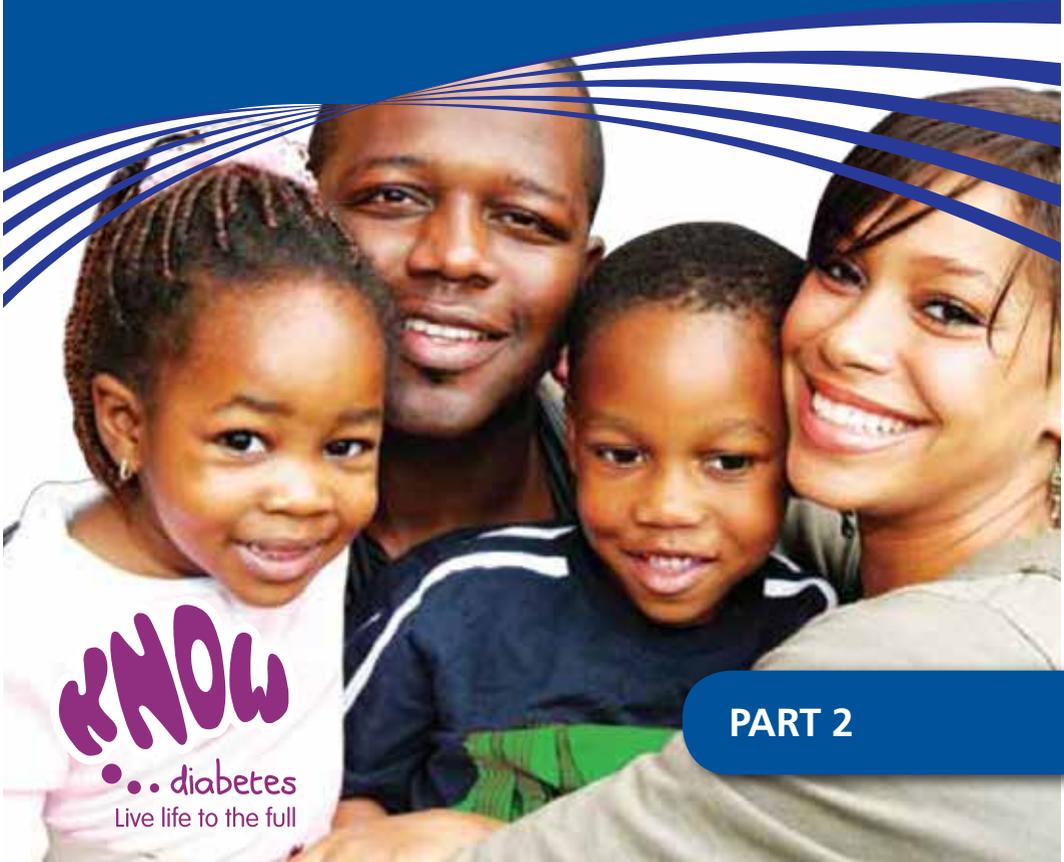


YOUR PERSONAL DIABETES RECORD AND CARE PLAN



KNOW
... diabetes
Live life to the full

PART 2

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When you're diagnosed with diabetes, your GP will work with you offering support, information and advice on any lifestyle changes you may need to make.

This charter is designed to make you aware of the responsibilities you and your GP have when it comes to managing your diabetes. By following the tasks and ticking them off as they are completed, you can ensure you live life to the full with diabetes.

- **Education courses for Type 2 diabetes in Hammersmith & Fulham, Kensington & Chelsea and Westminster.**

Central Booking Office:

Tel: 020 8962 4499

email: cbo@nhs.net

- **Hammersmith & Fulham Diabetes Support Groups & Mentors Peter Gilbert**

Tel: 020 7736 0044

email: peterhgilbert@gmail.com

- **Expert Patient Programme: Frances Neate**

Tel: 020 8964 2727

email: frances.neate@raintrust.org.uk

- **Diabetes UK Care helpline**

Tel: 0845 1202 960

- **Diabetes UK**

www.diabetes.org.uk

For more information and to see the complete range of services available to you locally, visit:

www.knowdiabetes.org.uk



You will take responsibility for your own wellbeing, which means...

Understanding your condition

- Ask if you do not understand or are unsure about anything to do with managing your condition or complying with treatment.
- Agree your Personal Care Plan with your healthcare professional and commit fully to doing your part.
- Ask for the results of all your tests and find out what they mean for you.
- If prescribed, take your medication as directed and at the correct time each day.

Adjusting your lifestyle to maintain your health

- Follow a healthy diet as advised.
- Aim to take 30 minutes of exercise, ideally daily but at least three times a week.
- Follow national guidance on alcohol limits (not more than 14 units a week for women or 21 units a week for men).
- If you are a smoker, ask for help to stop smoking if this is proving difficult.
- Have routine dental checks every six months.
- Always carry your diabetes identity (ID) card and if you are at risk of hypoglycaemia, always have some glucose tablets with you. Follow up with a starchy snack.
- Follow the driving advice in Part 1 of your Handheld Personal Record Book if you are on insulin or otherwise subject to hypoglycaemia.

Being in control

- Make sure you know which person to contact in an emergency or for advice.
- Contact your healthcare professional if you are unwell or if you think your medication may need adjusting or changing.
- Carefully read Part 1 of your Personal Record and Care Plan Book and keep Part 2 up to date.
- Regularly check and keep your blood-glucose monitoring diary up to date.
- Take Part 2 of your Personal Record Booklet and your blood-glucose monitoring diary with you to all your diabetes appointments and discuss what they mean for you with your healthcare professional.
- Attend all your appointments and call well in advance if you need to reschedule. Book a double appointment if you think you will need more time.

Growing your knowledge

- Actively seek to increase your knowledge of diabetes by attending group education courses, via the internet or by obtaining further information from Diabetes UK and other providers. Consider joining the Fulham or Hammersmith Diabetes Education & Support Groups or get involved and join the local Diabetes Service User Group.

Being pro-active

- If you are not receiving all of the care detailed, or have any other concerns in managing your condition, you must immediately contact your nominated primary contact point for your diabetes care to discuss and agree your further needs.

Signed:

Name:

Date:

Your doctor or practice nurse will...

When you are diagnosed

- Explain diabetes to you, what you need to do and what support you may need.
- Give you a full medical examination.
- Give you further information including the appropriate Diabetes UK 'What you need to know' booklet for 'Type 2' or 'Type 1' diabetes, along with this Personal Care Charter.
- Provide you with your own two-part personal record and care plan books.
- Nominate a person at the practice as your primary contact point for your diabetes.
- Discuss your lifestyle and what changes you may need to make.
- If prescribed, explain how your medication works, give details on administering it and provide you with a FP92A form to get a prescription payment exemption certificate.
- Develop with you a Personal Care Plan and include diabetes management goals.
- Explain and arrange HbA1c longer-term blood glucose and other blood tests and urine tests to assess your diabetes.
- Consider providing you with a blood glucose monitor, and if they do, explain how to use it and how often and how to interpret the results.
- If a monitor is provided, explain completing your blood-glucose monitoring diary and its future use.
- Make time to listen to you and answer any questions or concerns you may have.

Next steps & time frames

- Give you details of your local diabetes patient education and support group.
- Offer to put you in touch with a diabetes mentor.
- If you drive, explain whether you need to inform your insurance company and the Driver Vehicle Licensing Agency (DVLA).
- Provide you with a diabetes identity ID card to carry with you at all times and explain if you may be subject to hypoglycaemia (low blood glucose) and how to deal with it.
- Refer you to a dietician or provide you with personal dietetic advice within 1 month of diagnosis.
- Refer you for retinopathy eye screening within 2 months of diagnosis and thereafter annually.
- If your feet are considered medium or high risk, refer you to a podiatrist within one month of diagnosis.
- Outline the benefits and refer you on to a Group Diabetes Education course within 3 months of diagnosis.

Ongoing care

- Carry out a periodic check-up with you every 2-6 months as required until blood glucose control is stable and then at least annually, including a medicines review, and update your care plan.
- Every 2-6 months arrange blood tests and every 12 months urine tests.
- Help you to understand when a change to your diabetes medication or management is required and explain your options.
- Consider referring you on to the Expert Patient Programme for long-term conditions.

Signed: _____

Name: _____

Date: _____

Notes / records

It is important that you discuss these points with your GP or practice nurse. Please use this space to note the results of your blood tests and your weight/BMI, and any concerns you would like to discuss with your GP.

Surname: _____ Mr / Mrs / Miss / Ms / Other

Forenames: _____

Date of Birth: _____

Address: _____

Postcode: _____

Telephone: Home: _____ Mobile: _____
Work: _____

Email: _____

Language Spoken: _____ Interpreter? Yes No

NHS Number: _____

Hospital number: _____

Next of Kin: _____

Allergies: _____

Emergency Contact Number: _____

Diabetic type (tick as appropriate) Type 1 Type 2

Date diagnosed (month/year): _____

Structured Education Date(s) (month/year): _____

Blood Glucose Meter Type: _____

Test Strips Type: _____

Therapy:
Diet only Tablets Insulin Insulin and tablets

Services	Name	Address/Email	Telephone
General Practitioner (GP)			
Practice Nurse			
Consultant for Diabetes			
Diabetes Specialist Nurse			
Dietician			
Pharmacist			
Podiatrist/ Chiropodist			
Retinal Screening			
Ophthalmologist (Eye Doctor)			

At the visit

- Your weight should be recorded. Discuss diet, exercise and smoking.
- You should discuss your blood and urine test results including those measuring long term diabetes control (HbA1c), blood fat levels (cholesterol), kidney function and thyroid function.
- You should discuss diabetic control, including your home monitoring results if you have a meter.
- Your blood pressure should be checked.
- Your legs and feet should be examined to check your circulation and nerve function.
- If you are on insulin, your injection sites should be examined.
- Aspirin should be prescribed if your risk of a heart attack or a stroke is high.
- Make sure your vaccinations are up to date e.g. flu and pneumococcal pneumonia as appropriate.

Use your list to check all the points you raised are covered.

If you are unsure of anything that has been said, ask for more detail and explanation.

After the appointment

- Review what has been said and what your results have shown.
- Note down what plan you have agreed to and aim to achieve any goals that have been identified.
- Record when your next appointment is and when your next blood tests are due.

Everyone's requirements are different; your doctor will tell you whether you need to be seen once a year, three or six monthly, depending on the many factors of your diabetic control.

Why are we taking so much time and effort to educate you and record your results?

The main reason is to prevent short and long term complications such as:

- Hypoglycaemia and hyperglycaemia (blood glucose levels in the blood are too low or too high)
- Furring up of the arteries leading to stroke, heart disease (such as angina and heart attacks) and reduced blood flow to the arms and legs (peripheral vascular disease)
- Kidney damage (Nephropathy)

- Eye damage (Retinopathy and cataracts)
- Nerve damage (Neuropathy)
- Foot ulcers and infections

Prevention is better than cure!

Whilst leading a normal healthy lifestyle, you still need to treat diabetes with respect in order to slow down the progression of complications.

Try and keep the values of your tests within the suggested ranges by living healthily (eat 5-9 portions of fruit and vegetables a day; give up smoking; lose weight; exercise) and by taking your tablets and/or insulin.

Smoking

Do you smoke? Yes

No Never/Gave up, date given up & number smoked/day _____

If yes, how many cigarettes do you smoke a day? Check yearly.

Date of review	Number of cigarettes smoked a day	Thoughts about giving up?

The best-known effect of smoking is that it causes cancer. Smoking can also aggravate many problems that people with diabetes already face, such as heart and blood vessel disease.

- Smoking reduces the amount of oxygen reaching tissues. The decrease in oxygen can lead to a heart attack, stroke, miscarriage, or stillbirth.
- Smoking damages and constricts the blood vessels. This damage can worsen foot ulcers and lead to blood vessel disease and leg and foot infections.
- People with diabetes who smoke are more likely to get nerve damage and kidney disease.
- People with diabetes who smoke are three times as likely to die of a heart attack as those who don't smoke.
- Smoking increases your blood pressure and your LDL Low Density Lipoprotein (bad) cholesterol.
- Smoking can cause impotence.

NHS Stop Smoking: 0300 123 1044 / www.gosmokefree.nhs.uk

Exercise

How do you exercise?

For example, brisk walk, gym, swimming, tennis or football etc.

Date of review	How many times/week	Types of exercise

How can exercise help my diabetes?

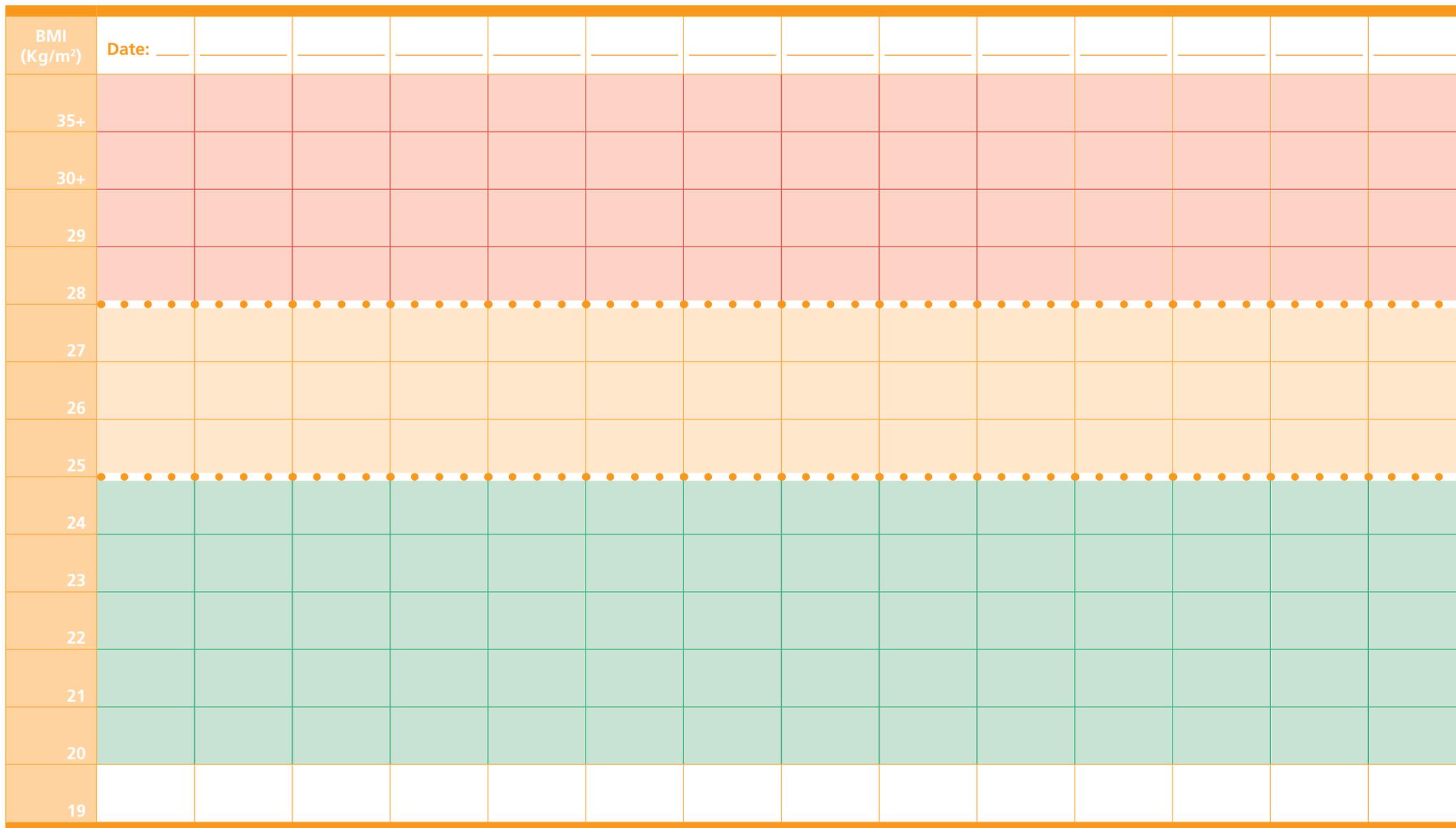
Exercise can help control your weight and lower your blood glucose level. It also lowers your risk of heart disease, a condition which is common in people who have diabetes. Exercise can also help you feel better about yourself and increase your overall health.

Speak to your doctor about which type of exercise is right for you. If you are on insulin there are some precautions you must take so as not to become hypoglycaemic, such as monitoring your blood glucose levels before and after exercise.

A healthy lifestyle, i.e. maintaining your weight, exercising regularly, eating healthily and not smoking, can prevent the long-term complications of diabetes as much as any medical intervention!

BMI should ideally be in the range of 20 to 25 kg/m²

- National target for good health
- Do I need to take action to improve my health?
- What can I do to improve my health?

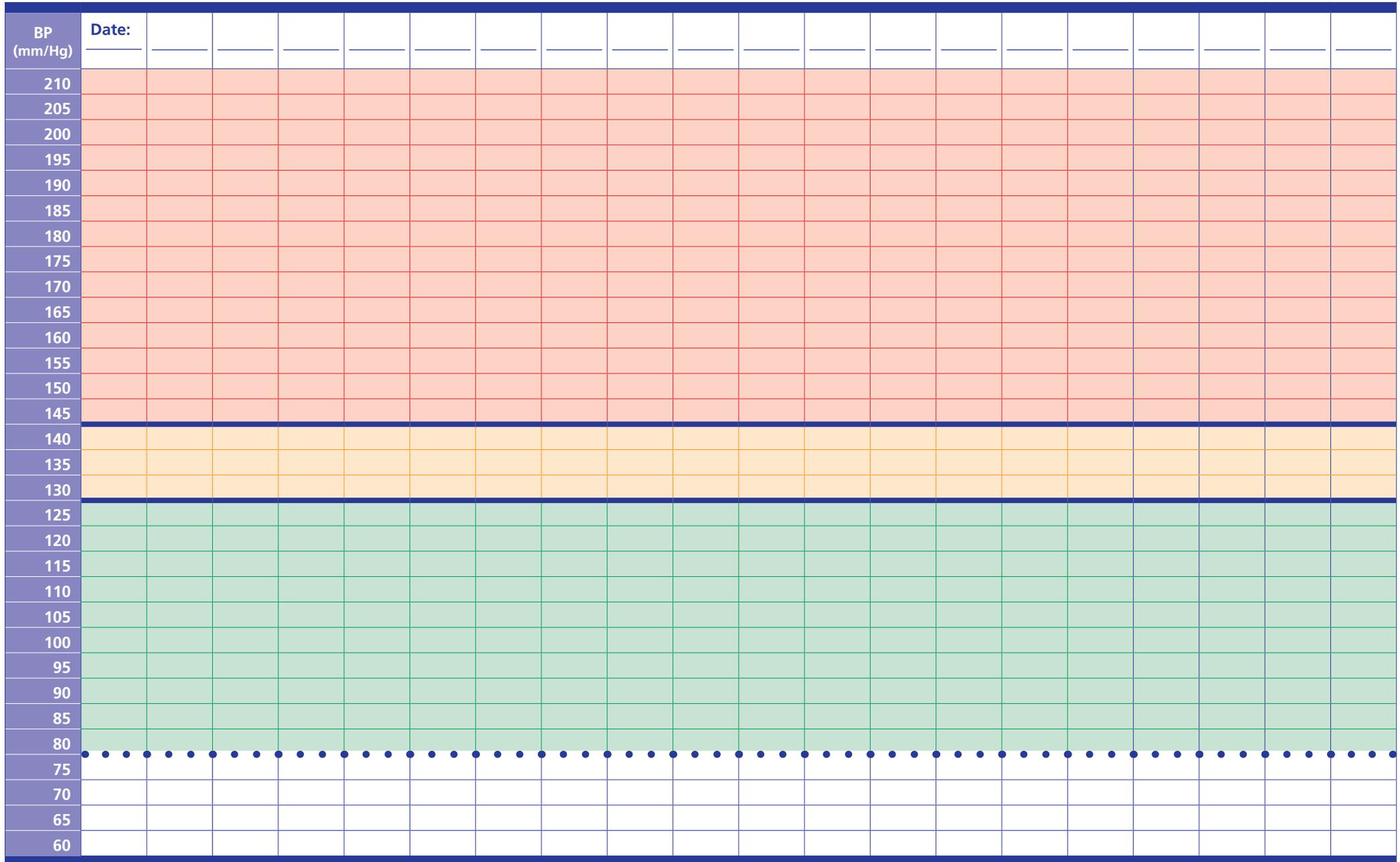


PLOT BP OVER TIME

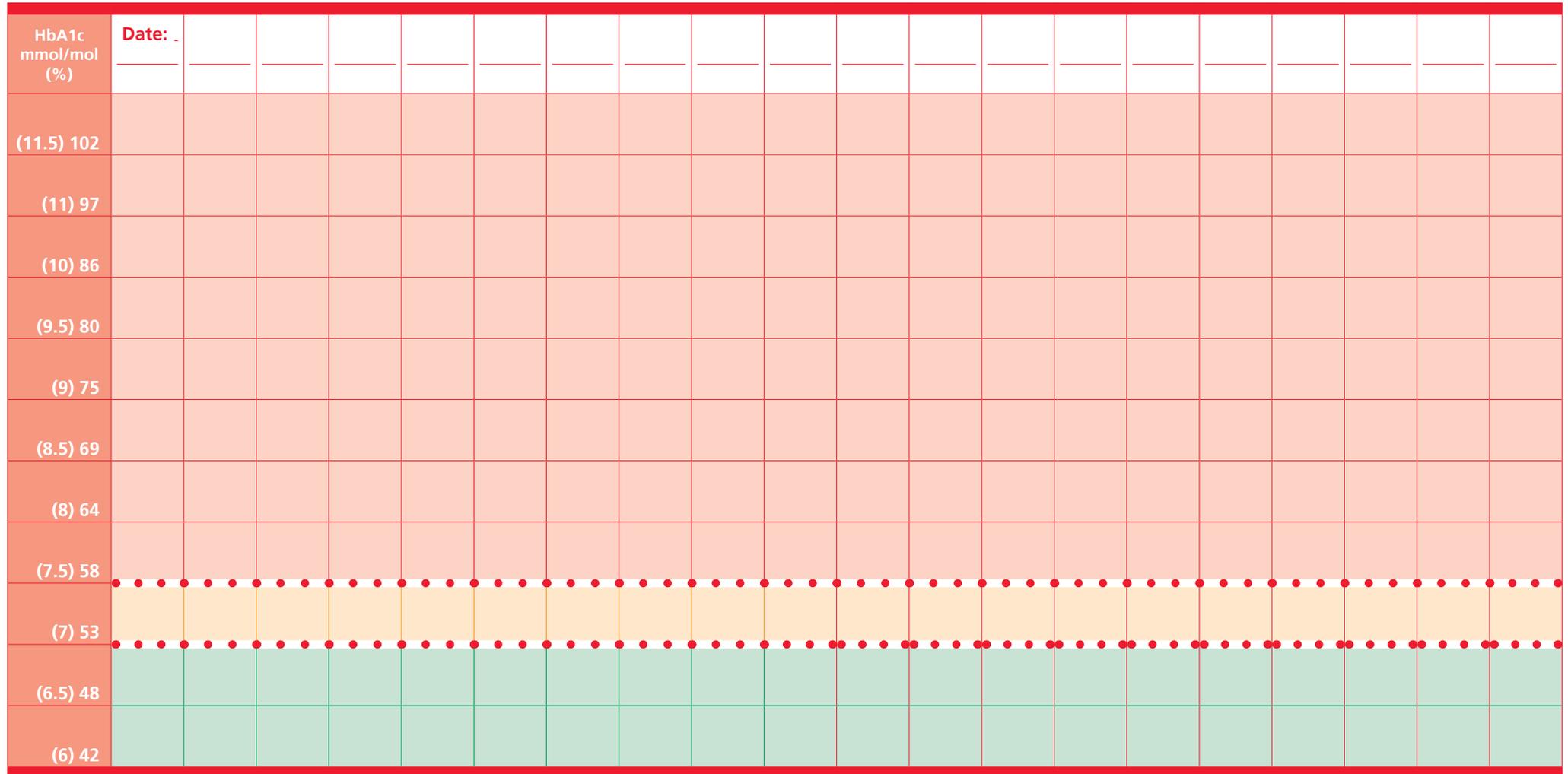
Write BP result in nearest box below date.

— Systolic BP ●●●● Diastolic BP

Ideal BP is below 130/80 in those with diabetes and below 130/70 in those with microalbuminuria.

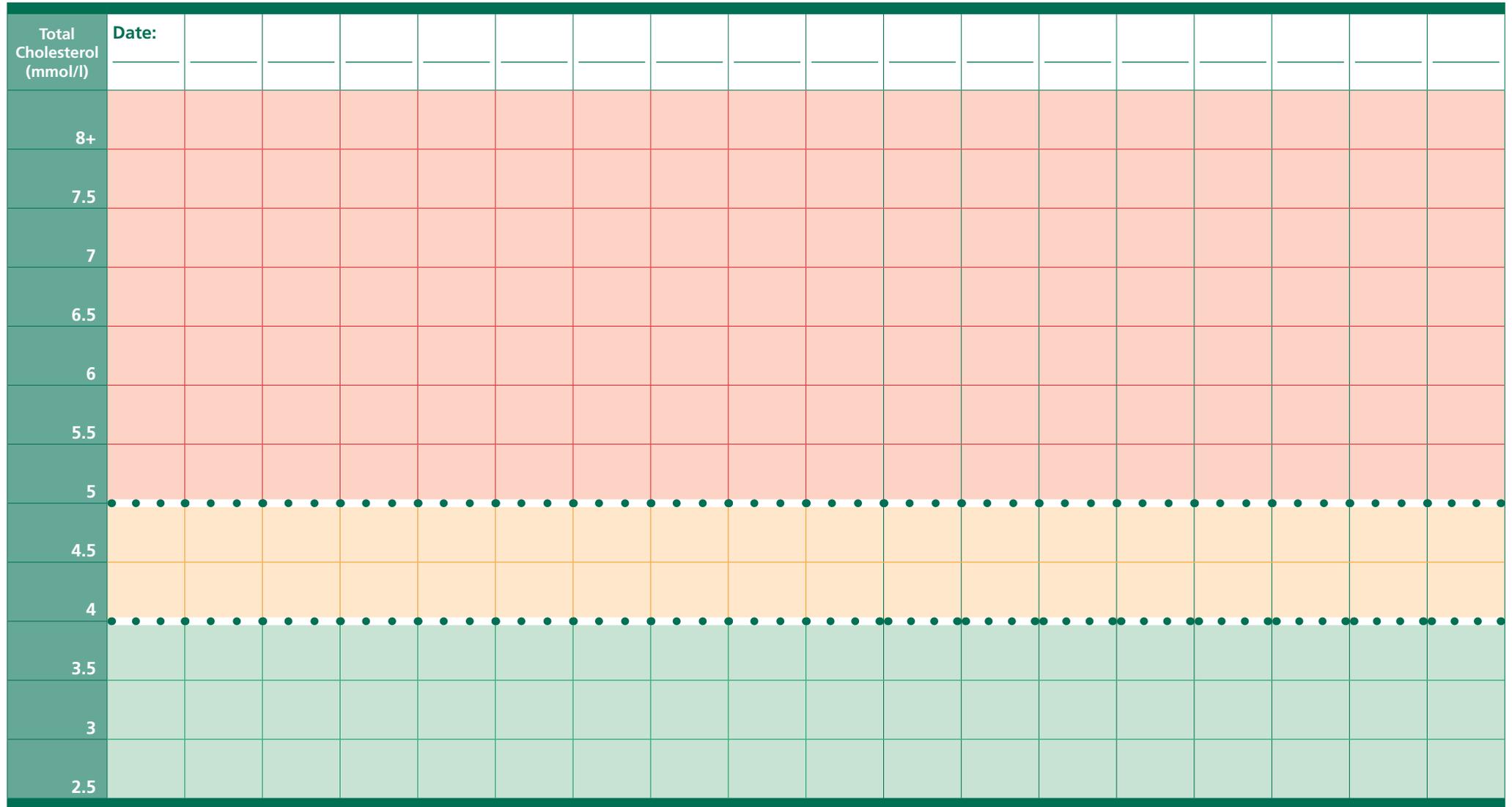


Plot your HbA1c result on the graph below.
 Try and keep your level below 53mmol/mol (7%)



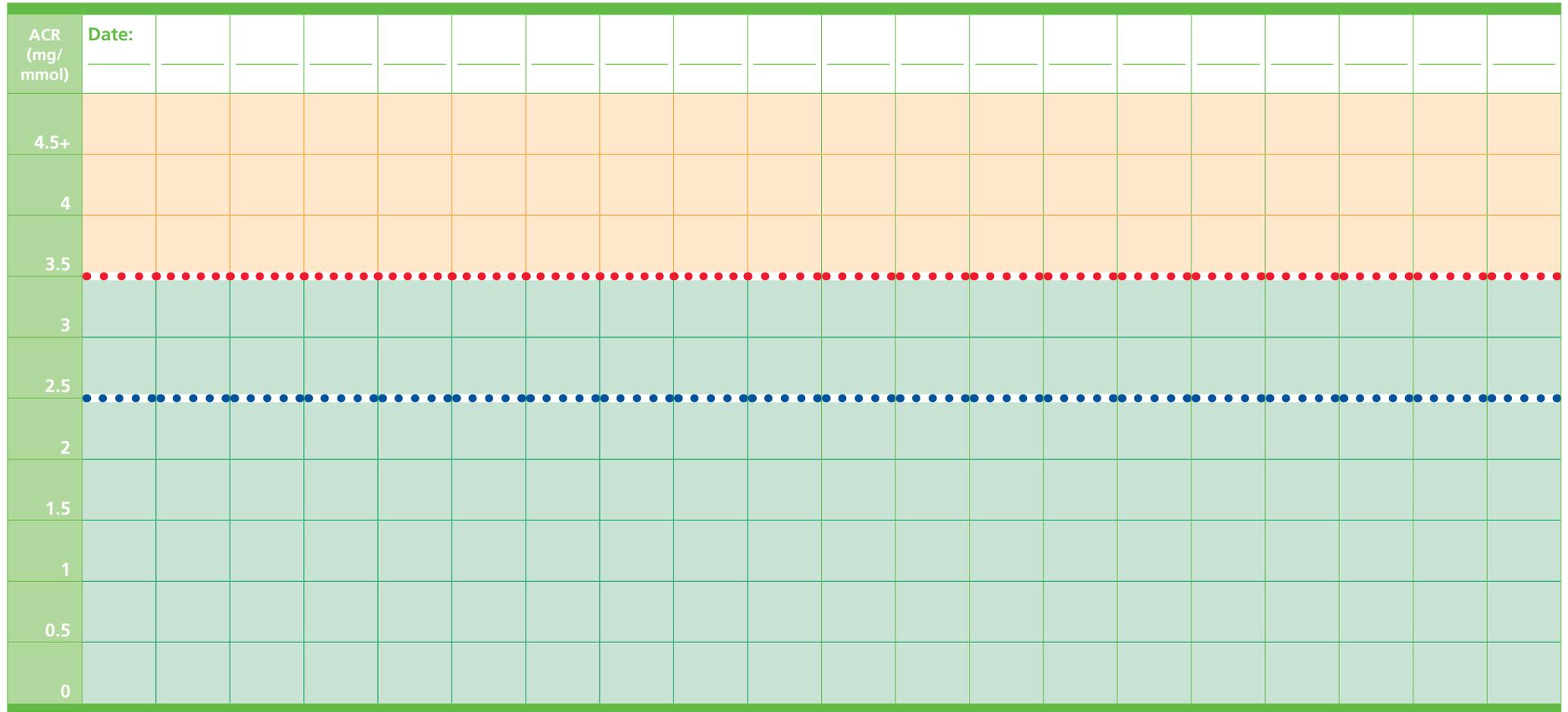
RECORD CHOLESTEROL OVER TIME

Plot your values on the graph above.
Try and keep values below 4mmol/l.



●●●●● ACR should be less than 2.5mg/mmol for men

●●●●● ACR should be less than 3.5mg/mmol for women



eGFR range:

- **90 or above:** Full kidney health – annual blood and urine tests.
- **60-90:** Probably normal kidneys – at least annual blood and urine tests.
- **45-60:** Kidneys require monitoring at least every 3-6 months.
- **15-45:** Kidneys require more frequent monitoring. Consider referral to kidney specialist team.
- **under 15:** Kidneys are failing and need to be monitored by diabetes kidney team.

eGFR (ml/min)	Date:																			
90																				
85																				
80																				
75																				
70																				
65																				
60																				
55																				
50																				
45																				
40																				
35																				
30																				
25																				
20																				
15																				

NB: Watch for decline in eGFR by more than 5 ml/min over one year or by more than 10ml/min over five years.

Goal

Date today: _____

What do I need to change? / What is my target?

Obstacles

Is there anything stopping me changing?
How can I be realistic?

Action

What exactly am I going to do to achieve my target?
(How, what, when, where)

Outcome

Date of review: _____

What benefits are there if I can achieve my target?

Set an initial goal for which you estimate at least a 70% likelihood of achievement.

Goal

Date today: _____

What do I need to change? / What is my target?

Obstacles

Is there anything stopping me changing?
How can I be realistic?

Action

What exactly am I going to do to achieve my target?
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Is there anything stopping me changing?
How can I be realistic?

Action

What exactly am I going to do to achieve my target?
(How, what, when, where)

Outcome

Date of review: _____

What benefits are there if I can achieve my target?

Set an initial goal for which you estimate at least a 70% likelihood of achievement.

Some of these may affect you at some time during your life. It is important that you can talk to your healthcare professional about them:

- Sexual problems
- Impotence/erection problems
- Contraception
- Alcohol intake and illegal drugs
- Thinking of having a baby
- Travel
- Flu, pneumococcal and other vaccinations
- Dietary advice
- Medic-Alert bracelet/card
- Driving and DVLA
- Insurance
- Benefits e.g. disability living allowance for children under 16 years
- What do I do if I miss my medication or take the wrong dose?

